Tisch School of the Arts
Maurice Kanbar Institute
Undergraduate Film & Television

OPEN ARTS INTERMEDIATE STUDENT FILM PROJECT AGREEMENT

Director Name (Please Print)                                      Course/Semester

Project Title                                      Course Instructor

As a student working on an approved student film project or class exercise in the NYU Tisch School of the Arts Kanbar Institute Undergraduate Film & Television Department, I acknowledge that I have read and understand the Production Guidelines that were provided to me by my Course Instructor and that are available online:  https://wikis.nyu.edu/display/tsoaftv/Advanced+Level+Production+Courses

I also acknowledge that I am responsible for notifying my Course Instructor of any additions, deletions or other revisions to any element of my project that could have a material impact on my film project/class exercise as well as on any member of the cast and/or crew. This requirement covers both principle photography and any subsequent photography for my film project/class exercise, such as pick-up, shoot days and rescheduled shoot days.

Specific areas of production where I am required to provide updated information to my Course Instructor include, but are not limited to:

- **Script**
  - Addition of a character, location, picture car or other major set piece.
  - Addition of stunt work or other potentially hazardous activity.
- **Location**
  - Addition of an interior or exterior location, whether it be featured as part of the film or used as a facility for production (*i.e.*, holding area, equipment staging area, storage facility, etc.)
- **Equipment Package**
  - Additions to the equipment package as they pertain to camera, lighting, rigging, and power.
- **Production Schedule**
  - Any changes to the production schedule, such as the addition of extra shoot days, cover sets, and pick-ups.
  - Re-shoots also must be coordinated with the Course Instructor.
- **Cast & Crew**
  - Any changes to the cast and/or crew list.

I understand that I am responsible for providing the Kanbar Institute Undergraduate Film & Television Department and my Course Instructor with full disclosure of the details of my shoot and any changes that occur that are relevant to the areas detailed above, and I agree that I will comply fully with these requirements at all times while my project is in production.

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Director’s Signature              Date

Rev. 12/10/2013