GROUP NAME: GALLATIN GRADUATE ARTS ORGANIZATION (GGAO)

MISSION STATEMENT:

The mission of the Gallatin Graduate Arts Organization is to encourage dialogue, collaboration, and provide resources for Gallatin graduate students interested in the fields of visual arts, museum studies, art history, creativity and design. The Gallatin Graduate Arts Organization works to provide speakers, curated exhibitions, visits to museums, and open critiques for students who want peer feedback on their work. The GGAO will host a website to showcase graduate student work, serve as a resource center for arts-related news, opportunities and contacts. The GGAO will connect interested graduate students with one another in order to improve their artistic practice or study of the arts through peer collaboration and mentorship.

CLUB DESCRIPTION:

The Gallatin Graduate Arts Organization is a group for students interested in the fields of visual arts, museum studies, art history, creativity, and design. As a collaborative community, the GGAO shares resources, plans visual-arts programming, and serves as a platform to showcase graduate student and alumni work.

CHARTER/CONSTITUTION:

Offices of President, Vice President, Secretary and Treasurer will be determined once a year by a simple majority vote by all members of the GGAO. Vote will be advertised to all members at least 1 week prior and only member attendee's present will be able to vote. Existing club officers may vote in absentia by submitting their votes at least 3 days prior to a scheduled vote to the appropriate officer as outlined under the officer responsibilities below.

Any member may nominate themselves or another for office, at the vote. Currently serving officers may vote for themselves. If any current officer is absent from the vote then they may vote in absentia by submitting their vote to the President at least 3 days prior to the scheduled vote. In absence of the president the next ranking officer will be responsible for absentia votes in the order, vice president, secretary, treasurer.

Club events, gatherings or priorities will be presented by an officer of the club at any scheduled meeting and voted on by all present club members. Club members may suggest motions without the presence of an officer at any scheduled meeting but no motion will be enacted until voted on by at least 2 club Officers at a subsequent meeting.

Any member may suggest the removal of an officer at the end of a meeting. An officer may be removed from their station by a simple majority and the consent of ALL other club officers. In this case a vote to elect a member to the missing
station must be scheduled and all members given at least 7 days notice as to the scheduled date of the vote. Date shall be set by the most senior officer remaining.

The President shall be responsible for the conduct of meetings and fulfilling GSA requirements to maintain club status of the GGAO, including student council senate visits. The president shall have the prerogative to suggest an adjustment of the governing rules of the GGAO, which will be decided by a simple majority. Rules changes to the structure of the GGAO may only be voted upon if at least 3 officers are present. As in the case of selecting officials any GGAO officer may vote in absentia by submitting their vote to the president. The president has first priority at scheduled meetings to suggest orders of business.

The Vice President will be responsible for covering any of the President’s duties in their absence. Vice President will preside over meetings and have first priority for presenting new business in the absence of the President. Vice President will collaborate with the other officers in determining orders of business for new meetings, as well as assist in the planning and execution of club events.

The Secretary will be responsible for keeping record of members and officers presence at meetings and noting any new motions, rule adjustments, or orders of business presented at any meeting. The Secretary is responsible for maintaining record of a roster list of all club members. The Secretary is responsible for submitting notes on any new motions, rule adjustments, or orders of business at the request of an club member or officer. In the absence of the President and Vice President the Secretary will have first prerogative to suggest orders of business. The Secretary will collaborate with other officers in determining new order of business and assist with the planning and execution of club events.

The Treasurer will be responsible for keeping track of all club expenditures and incomes from events. The Treasurer is responsible for calculating the costs of any club event and submitting these figures in a timely manner to all other officers. The Treasurer has first prerogative for suggesting orders of business in the absence of any other officers. The Treasurer is required to submit any calculations for event costs or budget changes requested by a member or officer. Treasurer has veto power over any order of business, which has calculated cost over and above the existing budget. This veto may be ignored if upon review any 2 other officers find the Treasurers calculations in error. The Treasurer is responsible for preparing any documents of a financial nature required to maintain club status under the GSA guidelines and submit these documents to the President two days prior to any deadline required by the GSA. The Treasurer will collaborate with other officers in determining new order of business and assist with the planning and execution of club events.

Any officer may grant their prerogative to present orders of business first to any other member present at a meeting. If no officers has any business to suggest then present club members may suggest business, topics of discussion etc.