UDW+ TIPS AND TRICKS

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This friendly email newsletter provides all UDW+ users with helpful UDW+ Tips and Tricks for more efficient and easy system use.

RECOMMENDED BROWSER
Mozilla Firefox version 15 is the preferred browser. It has proven to be the most compatible and offer the least amount of issues. Any version up to version 15 works well with UDW+. Later versions of Firefox are known to cause issues with drop-down selection boxes in UDW+. If you want optimal functionality of UDW+, you must use Firefox Version 15.
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OPEN LEARNING LABS
After having completed the FIN 800: UDW+ Dashboard Online Training and Quiz, you may drop-into one of our open learning labs where you can get the necessary hands-on practice in UDW+. A facilitator is present to answer your financial reporting questions and assist as needed. Open Learning Labs provide a great opportunity to reinforce what has been learned in the Online Training, as well as ask questions that are specific to your financial reporting needs. To see a schedule and enroll in an Open Learning Labs, login to iLearn and search for FIN 820: UDW+ Open Learning Lab.
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ACCOUNT TREE NAMES
The Account Trees represent different ways the university organizes and displays accounts for reporting purposes. They include Washington Square Budget Control (WSQBC), Washington Square Financial Plan (WSQFP), Abu Dhabi Budget Control (ADHBC) and Abu Dhabi Financial Plan (ADHFP). These hierarchies are managed by the Budget Office using DRM.

The key differences between these hierarchies are below:
1) Transfers are included as either Revenue or Expense in WSQBC, whereas they are given a separate Account Class of "Transfers" for WSQFP.
2) Financial Aid is shown as an OTPS Expense for WSQBC and as an offset to Revenue for WSQFP.
3) College Work Study is shown as a Personnel Salary expense for WSQBC and as part of the Financial Aid revenue for WSQFP.
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