UDW+ TIPS AND TRICKS
June 2013, Issue #4
This friendly email newsletter provides all UDW+ users with helpful UDW+ Tips and Tricks for more efficient and easy system use.

PRINTABLE UDW+ QUICK START GUIDE
A printer friendly reference document for common UDW+ features and functions is available in iLearn. The UDW+ Quick Start Guide includes step-by-step instructions on logging in, navigating, viewing dashboards, setting prompts, drilling into detail, printing, exporting, and more. The UDW+ Quick Start Guide is a supplement to the FIN 800: UDW+ Dashboards Online Training.
To access and print the UDW+ Quick Start Guide:
1. Login to iLearn.
2. Go to "View Your Registered Classes and Events".
3. Find and select the FIN 800: UDW+ Dashboards Online Training course.
4. Click on the Resources tab.
5. The UDW+ Quick Start Guide will be listed under 'General Resources'. You may now open, view and print the guide.

HOW TO REFERENCE THE FIN 800: UDW+ DASHBOARDS ONLINE TRAINING IN ILEARN
Once you have enrolled in a course through the iLearn "Course Catalog", it will no longer be accessible through the "Course Catalog". To reference or repeat the FIN 800: UDW+ Dashboards Online Training course in iLearn, you must "View Your Registered Classes and Events" and locate it there.

DSG EXPANDED HOURS
The Decision Support Group has hired a new Global Analyst who is based out of Abu Dhabi. This enables the DSG to expand their service hours to be 1am-6pm EDT. The expanded coverage allows the DSG to provide support to our Global users during their business hours.
Contact the DSG »
PERFORMANCE OF THE SALARY EXPENSE AND BUDGET CONTROL REPORTS

You may have noticed that performance of the Salary Expense Report and Budget Control Report is slower than others in UDW+. This is because these two reports are currently pulled from a different data warehouse other than UDW+.

We are working to redesign and enhance the Salary Expense Report and incorporate it into UDW+ which will improve performance once implemented in January 2014.

To show near-real time data, the Budget Control Report is refreshed every 15 minutes, which may impact its performance.

Please note that slowness of these reports does not impact the performance of other reports in UDW+. If you experience performance issues in UDW+, please contact the DSG.

Contact the DSG »