GENERAL ANNOUNCEMENTS

UDW+ COMMUNITY
Great news! Over 1,600 staff, administrators and faculty across NYU’s schools and divisions are utilizing UDW+ for their reporting functions. This accounts for nearly 70% of NYU's reporting community. Thank you for contributing to this positive change!

NOW AVAILABLE:
GRANTS DASHBOARD LITE
Designed specifically for Principal Investigators, the Lite dashboard provides a very high-level overview of grants financials (including other funds, i.e. gifts, start-ups). It is intuitive with minimal system interaction, and therefore, training is not required! Contact us if you're a PI or Grants Administrator interested in accessing the dashboard.

ADDITIONS TO DEPARTMENTAL METRICS DASHBOARD
As part of the ongoing effort to integrate student data into UDW+, we’re pleased to announce the availability of two new pages to the Departmental Metrics Dashboard:

Doctoral Time-to-Degree adds an additional priority metric identified by the Provost's Council on Science and Technology.
Instruction: Students adds class enrollment data

SPONSORED PROGRAMS SPENDING
Attention Grants Administrators and Fiscal Officers! Did you know the Grants Management Dashboard has a dedicated report allowing you to view Sponsored Program Activity? The Sponsored Program Spending

UDW+ TIPS AND TRICKS
PERSONALIZE YOUR UDW+

SETTING FAVORITES:
Easily access frequently used dashboards or reports by adding to your favorites list:

1. Go to the Dashboard page/report that you wish to add to your Favorites list.
2. In the Global Header, select Favorites and then click Add to Favorites.
3. The next time you wish to open that page/report, simply click on "Favorites" and select it from the list.

CUSTOMIZE YOUR HOME PAGE:
You can also set a Dashboard to automatically display when you login to UDW+:

1. Login to UDW+.
2. Navigate to your Net ID located in the upper right hand corner:
3. Hover your mouse over the down arrow and click My Account.
4. Within the preferences tab, click on the drop down arrow to the right of Starting Page.
5. Select the appropriate Dashboard.
report is used during the school and administrative unit Principal meetings. Click here for more information on gaining access to the Grants Management Dashboard.

STAY TUNED! ENHANCED SALARY EXPENSE REPORTING
In conjunction with the PeopleSync go-live, UDW+ will release an enhanced Salary Expense Report in April, 2014. In addition, Anticipated Spend will be added to the Salary Expense and Finance Reports. Detailed information will be provided in the coming weeks. Questions? Contact the UDW+ team.

UDW+ CLIENT
If you experience issues accessing UDW+ using the UDW+ client, please log into NYUHome and click on the Work tab. Within this page, click the Login button under the Administrative Systems menu. After logging in, close the window and re-launch the UDW+ client. If you continue to encounter issues, contact the DSG at askDSG@nyu.edu or 212-998-2900.

UDW+ AD HOC REPORTING FORUM
We're excited to announce the next UDW+ Ad Hoc Reporting Forum will be held on March 26, 2014. The forum will feature two spotlight presentations led by the DSG and UDW+ teams, and most importantly, an opportunity to collaborate with fellow UDW+ Ad Hoc users. If you are interested in attending, please contact us as soon as possible.

WE WANT TO HEAR FROM YOU!
Interested in seeing a specific UDW+ topic in our next newsletter? Send your suggestions to the UDW+ team.

NEW TO UDW+?
BROWSE OUR FAQS.