1. Purpose – The Students page displays program enrollments and degrees conferred. This page has two parts, the first of which is the "Headcount by Program" that summarizes enrollment and degrees granted in all of a department's programs. The second section is "Detail," which provides trend information on a selected degree level and, if selected, and academic plan. The enrollments shown are student headcount in a department's undergraduate majors and graduate programs not enrollments in its courses or taught by its faculty. Enrollment counts do not include students on leave, others who are not term activated, and students who are eligible to enroll but have not. Undergraduates with primary and non-primary majors in a school or department are included. Consistent with common practice fall enrollment counts are used to track annual trends. The same numbers are reported on the Program Enrollment Trends page which provides additional trend data and program detail.

Enrollment and degree counts are updated nightly which means they differ from the census counts taken on a specific day each term to provide official numbers for internal and external reporting. For example, Fall 2014 enrollments are those recorded in SIS Campus Solutions when the dashboard is run including changes since the census count was taken three weeks into the semester. The degrees assigned to an academic year are those conferred in the Fall, Winter, Spring, and Summer terms. For example, academic year 2013-14 degrees include those awarded in Fall 2013, Winter 2014, Spring 2014, and Summer 2014. Degrees are reported for the last four complete academic years to avoid misleading partial counts. Degree counts are updated whenever late-clearing degrees are conferred. All of the data is from the Student Information System (SIS) PeopleSoft Campus Solutions. Because NYU's data management policy places no restrictions on access to student data, everyone with access to the Departmental Metrics dashboard has access to all student data.

2. Fact Amounts –

• Undergraduate Majors, Graduate Students, and Minors: This table summarizes enrollment in all the programs of a department or other reporting unit by degree level. The counts are program enrollments not course enrollments. Undergraduates are included in the enrollment counts if they have a primary or secondary major in the department. Students are classified by degree level. Clicking on a degree level label produces a table showing detail by program. In technical term, the detail shows enrollment by Campus Solutions Academic Plan. In the detail table, undergraduates are listed by their primary major. Therefore, it indicates the extent to which the department enrolls multidisciplinary undergraduates. Trend data on the number of students with a primary or secondary major is shown below in the undergraduate majors report.

• Degrees Awarded: Parallel to the enrollment trend, this table summarizes degrees conferred by degree level. The data shown is for the last four complete academic years in order to avoid misleading, partial-year data. Clicking on a degree level leads to a table showing detail by program. Undergraduates with a primary or non-primary major in the department are included. Clicking on a degree level leads to a table showing detail by program. Unlike the enrollment trend detail, degree detail categorizes students by the major they completed in the department regardless of whether it was their primary or non-primary major. The counts of minors completed are those associated with degrees awarded. A student who completes the requirements for a minor but does not complete a degree is not counted.

• Undergraduate Majors: This graph measures interdisciplinary students by showing how many undergraduates have a non-primary major in the department (or other reporting unit). All undergraduate degree categories are included. Detail on the primary majors of students with non-primary majors in the department/unit can be obtained by drilling to detail on the degree level rows of the undergraduate majors and graduate students graph highlighted in blue.

• Notes – Often in school-level analyses and occasionally in department data, the total primary and non-primary majors shown in the graph exceeds the number in the table above. This discrepancy occurs when there is a student with both a primary and a non-primary major in the unit selected. Those students are not double counted in the table. They are shown as both primary and non-primary majors in the graph. Additionally, only students with a major "approved" and "non-primary" in the unit selected are included in this graph. Plan types major "unapproved," "minor," and "Abu Dhabi miscellany" are excluded. The undergraduates with plan type "major unapproved" are non-matriculated students.

• Detail: The second section of this dashboard shows details on a selected degree level/program selection. By default, trends are shown for PhD enrollments. In technical terms, the detail shows enrollment by Campus Solutions Academic Plan. Drill to detail is not available in these graphs.
• **Enrollment Trend:** This graph displays the enrollment trend for the selected degree level and provides the option of selecting enrollment in a specific program. In general, this is the graphical representation of the enrollment counts listed in the table at the top of the page. However, for undergraduates the counts may differ because of secondary majors. For example, the detail table shows that in Fall 2011 there were 97 students with a primary major in Biochemistry. Selecting degree level, bachelors and program, Biochemistry produces trend lines showing 99 students. The difference is inclusion in the latter count of two students with a secondary major in Biochemistry.

• **Graduation Trend: Degrees Awarded:** This graph displays the trend in degrees awards for the selected degree level and provides the option of selecting degree awards in a specific program. It represents the degree counts in the table at the top of the page.

• **New and Continuing Enrollment:** New continuing students are identified by application status. A new student is in the first semester of a program to which he/she applied. Therefore, an NYU undergraduate who begins a graduate program is counted as "new" because an application was required but a student who changes majors remains "continuing."

• **International and Domestic Enrollment:** International students are identified by their visa status. International students have non-resident alien visas.

• **Legal Sex:** Students' legal sex is recorded in Campus Solutions. Students with no sex data are counted as male.

• **Ethnicity:** Ethnicity is reported in federal reporting categories. Students reporting Hispanic origin are counted in that category regardless of race. Non-resident aliens are counted as international regardless of race/ethnicity.

3. Examples –

4. **User Notes** – Please note that the Departmental Metrics dashboard does not provide the ability to identify the individual students enrolled in a program or granted degrees. Detailed enrollment data is available in the Student Records Reporting dashboard accessed via the Brio portal. By default, the students page excludes consortium and exchange students. All students are included in the Program Enrollment Trends page. Matching totals are obtained by using the student category prompt on the Students page to include those students.

• **Academic Year and Calendar Year:** Student data is displayed referencing the academic year and the fall semester. An academic year consists of Fall, Winter, Spring, and Summer term over two calendar years. The academic year on this dashboard is shown with both calendar years hyphenated. The "degrees conferred" shown on this dashboard are reported by academic year. The fall semester will refer to the calendar year in which the fall semester occurs. For example, Fall 2012 refers to the fall semester that occurred in calendar year 2012. The "undergraduate majors and graduate students" shown on this dashboard are shown by fall semester.

• **Selection Options:** This dashboard allows for including only enrolled students (the default), only students maintaining matriculation, or students falling into either category. That selection option also changes the detail section. By default, the dashboard includes the population reported as the "all university registration total" by the Office of Institutional Research and Data Integrity. That total excludes consortium and global exchange students who are visiting NYU as well as Tandon School of Engineering students taking Washington Square classes prior to integration of the college into NYU. The default total matches the All University Registration report when it is run on the same day but it does not provide fall census counts because it only shows current data.

• **Classification by Degree:** Students are classified by degree level (undergraduate, graduate, and professional) and degree category. The derivation of the reporting categories from SIS coding is documented in the table. A few students appear with degree level "unknown" and/or major/program "not available." They are cases in which complexities in the student's record precludes the assignment of a primary major (Campus Solutions Primary Academic Plan).

5. **Additional Reports** –