Faculty Academic Appointments

General Information

The Faculty Academic Appointments tab provides trend metrics and rosters related to full time and part time faculty.

Data Sources

Data are sourced from PeopleSync and are built using the UDW+ Position Assignment subject area.

In addition, UDW+ has incorporated data converted from legacy HR systems; where available, data for positions, compensation plans, and activity pay in effect on or after 9/1/2009 are included.

Definitions

- **Counts** are limited to the following populations, based on data recorded in PeopleSync:
  - **Full Time Faculty.** For all positions within the PeopleSync Job Families of “Tenure Track Full Time Faculty” and “Non Tenure Track Full Time Faculty,” the number of unique individuals in filled positions on the As Of Date selected. Unfilled positions are not counted.

The faculty counts displayed on the Departmental Metrics dashboard can differ from the counts displayed on the HR Administration dashboard. The HR Administration dashboard includes faculty in filled positions at a specific point in time. The “As Of” date determines the point in time. The Departmental Metrics dashboard, as stated above, includes aggregated faculty employed at any time during the year.

Example: Professor Morpheus was a member of the faculty from January 1 through March 31. The Departmental Metrics dashboard will include Professor Morpheus in the aggregated count of faculty for that academic year. The HR Administration dashboard will include Professor Morpheus if you select an “As Of” date within the date range of January 1 through March 31 for that year. If you select an “As Of” date before January 1, or after March 31, for that year, Professor Morpheus will not be included on the HR Administration dashboard.

- **Adjunct Faculty.** For all jobs within the PeopleSync Job Family “Adjunct Faculty,” the number of unique individuals in filled jobs on the As Of Date selected. Counts are based on whether the job is filled and are not limited to jobs filled without activity pay assigned on the As Of Date selected.

Dashboard Prompt Filters

The Faculty Administrative Appointments page is intended to be run with a minimal number of filters. A variety of filters are available to further refine counts by organization, job profile, and academic appointment attributes.

The following dashboard prompts are available for filtering results:

<table>
<thead>
<tr>
<th>Filter</th>
<th>Location</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>School/Division</td>
<td>main</td>
<td>Required field. The aggregation of PeopleSync supervisory organizations above Reporting Department in NYU’s hierarchy. It allows for analysis at the school or administrative division level of the University.</td>
</tr>
<tr>
<td>Department</td>
<td>main</td>
<td>The aggregation of PeopleSync supervisory organizations at the lowest level of NYU’s reporting department hierarchy, used for isolating information for analysis at the administrative or academic department level.</td>
</tr>
<tr>
<td>Supervisory Organization</td>
<td>main</td>
<td>The PeopleSync Supervisory Organization associated with each position and job. Position, job, and head counts are determined by counting all positions, jobs, and people within the selected Supervisory Organization, associated Departments, or associated School/Division.</td>
</tr>
<tr>
<td>As Of Date</td>
<td>main</td>
<td>Required field. Selecting an As Of Date will limit counts to position assignments in effect on that particular day.</td>
</tr>
<tr>
<td>Job Family</td>
<td>more</td>
<td>The grouping of Job Profiles in PeopleSync. As an added feature, this filter can be applied by clicking a hyperlinked Job Family value in the report “Counts by Job Family and Title.”</td>
</tr>
<tr>
<td>filters</td>
<td>search</td>
<td></td>
</tr>
</tbody>
</table>
As denoted in the Academic Appointments tab in PeopleSync. In order for a rank to be associated with a position in UDW+, a corresponding academic appointment must be entered and associated with the Tenure Track Full Time Faculty or Non Tenure Track Full Time Faculty position in PeopleSync. Positions missing academic appointment details will be recorded with an “unknown” rank value.

As denoted in the Academic Appointments tab in PeopleSync. In order for a tenure status to be associated with a position in UDW+, a corresponding academic appointment must be entered and associated with the Tenure Track Full Time Faculty or Non Tenure Track Full Time Faculty position in PeopleSync. Positions missing academic appointment details will be recorded with a “-” tenure status value.

Check ‘Y’ to limit counts to primary positions/jobs as identified in PeopleSync. Note: many headcount reports in PeopleSync are limited to counting employees in their primary position/job only.

### Academic Appointments Exception Report

This report displays list of Employees who have been terminated but their Academic Appointments don't have end date. This causes Academic employees who appear to have an active Academic Appointment, though their Employment status is terminated. To resolve that issue, you must end the Academic Appointments for an Employee/Position in People Sync to appropriate end date.

### Faculty Breakout by Rank

Pie graphs display the ratio of faculty by Rank, segmented by Reporting Department. Roll over each pie segment to view rank and total count.

### Faculty Breakout by Job Family

A table displays the distribution of faculty by Job Family. Job family is associated with the position and not the academic appointment.

### Faculty Breakout by Gender

A table and pie graphs display the gender distribution of faculty. The table displays distribution and counts. The pie graphs display gender ratios by Rank and Reporting Department. Roll over each pie segment to view gender and total count.

**Security Note:** Users without data access to Bio/Demo attributes will see only total counts, undifferentiated by gender. A message will display notifying a user of this access limitation. See About this Dashboard: Security for additional security restrictions.

### Full Time Faculty Roster

Check the box labelled, “View Full Time Faculty Roster” to display the list of full time faculty comprising the counts on the page. Full time faculty are grouped by Job Family and Reporting Department, and detail about each academic appointment is displayed. Drill from the hyperlinked Campus Id to view the full Employee History.

**Note:** only academic appointment records associated with a position within the PeopleSync Job Families of “Tenure Track Full Time Faculty” and “Non Tenure Track Full Time Faculty” are displayed. Academic appointment records not associated with a position or associated with a non-faculty position will not be displayed. Faculty missing associated academic appointment records will be displayed but without appointment data.

### Adjunct Roster

Check the box labelled, “View Adjunct Faculty Roster” to display the list of part time faculty comprising the counts on the page. Adjunct faculty are grouped by Reporting Department, and basic detail about each position is displayed. Drill from the hyperlinked Campus Id to view the full Employee History.