Copy of Weekly International Enrollment

Table of Contents:

1. Purpose
2. Fact Amounts
3. Examples
4. User Notes
5. Additional Reports

1. Purpose – This dashboard page displays current and prior term/year weekly trends for international students. The trends on this page are related to registered/not registered students, financial clearance statuses, and deposits for tuition and housing. Students are assigned to schools based on their primary plan.

2. Fact Amounts –

- **Current Reporting Week Number Relative to Term Start Date:** This report/widget displays the current reporting week number which ends on the prior Saturday.

- **International Registered Students – Current vs. Prior Year:** This report analysis shows the student registered headcount for the "week relative to term start date" selected in the prompt.

- **International Not Registered Students – Current vs. Prior Year:** In this report, the column selector drop-down menu provides the option of selecting between pending registration, maintaining matriculation, withdrawn, leave of absence, de-registered, and all dropped students. The pivot table provides the option of drilling down to show students details such as academic level, registration status, student school, full time, part time, degree, major and cumulative GPA. Click on a number and the "show student detail" button to view the drill down report, which will open up a new page.
  - Pending Registration = Students who have not yet completed all of the registration requirements.
  - Maintaining Matriculation = Students who did not register for courses, have not yet graduated, and have the registration status of maintaining matriculation. Students must maintain continuous matriculation every academic year until graduation. Typically, this is achieved by enrolling in courses in the Fall and Spring semesters.
  - Withdrawn = The student registration status is withdrawn from the university.
  - Leave of Absence = Students that take a personal or medical leave of absence from their studies.
  - De-Registered = Students who register, fail to make payment by the payment due date, and are subject to having their courses dropped for non-payment.
  - All Dropped Students = It includes students with the registration status of de-enrolled, not enrolled – dropped all counts, and withdrawn from the university.

- **International Financial Clearance Status – Current vs. Prior Year:** Payment due date is always 28 days before the first day of classes for the semester established by the university registrar. Failure to meet the payment deadline may result in the cancellation of a student class reservations. Billing date is always 21 days before the payment due date. Both billing and payment due date are always on a Tuesday. Below are the Bursar financial clearance status definitions (see the Financial Clearance page for more information):
  - If Ps_nyu_fin_clmc.Nyu_Fin_Clr_Flg IN (NC, NT, NP) then Bursar financial clearance status = "not clear"
  - If Ps_nyu_fin_clmc.Nyu_Fin_Clr_Flg IN (YT) then Bursar financial clearance status = "temp clear"

- **International Tuition and Housing Deposits – Current vs. Prior Year:** The column selector drop-down menu in this report provides the option of selecting between housing and tuition deposit headcount.

3. Examples –

4. User Notes – Above the graphs, search options (prompts) have been added to filter the analysis and obtain specific results. The "more search option" box can be checked to expand the list of prompts. Some prompts have been set as default to filter specific values when opening the dashboard page. The prompts can be modified by clicking on the drop-down menus and selecting from the list of values. The prompts set as default to filter specific values when opening the dashboard page are:

  - **Week Relative to Term Start Date:** Set between -7 and 5. Week "0" represents the term start date.
  - **Term Type:** Set as default for the current term. This prompt allows you to select the current and upcoming term type on a rolling basis.

Additionally, note that users can view analysis results as a graph or pivot table by selecting either option from the "view" drop-down menu. Results can be printed or exported as a PDF, Excel, PowerPoint, or CSV file.
5. Additional Reports –