<table>
<thead>
<tr>
<th>Task</th>
<th>Responsible Party</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Presentation, Communication and Outreach</strong></td>
<td></td>
<td></td>
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<tr>
<td>• Press Release to Archival Listserv</td>
<td>Annie and Susan</td>
<td>3/01/10</td>
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<tr>
<td>• Set up integrated web site # Susan to look into a monthly hosting service. Also possible for the College of Education to set up an instance of Drupal</td>
<td>Susan</td>
<td>3/26/10</td>
</tr>
<tr>
<td>• Design integrated web site# Susan to check with Bill Mischo to see if Paul Sorensen can help with site design</td>
<td>Susan and Annie</td>
<td>4/29/10</td>
</tr>
<tr>
<td><strong>Technical Architecture</strong></td>
<td></td>
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<tr>
<td>• Functional Requirements</td>
<td>Archivists</td>
<td>1/10</td>
</tr>
<tr>
<td>• Archon-AT Spec Work Plan</td>
<td>Brad, Scott, Chris</td>
<td>1/10</td>
</tr>
<tr>
<td>• Intermediary conference call with archivists and NYU technical team</td>
<td>Archivists/NYU team</td>
<td>April 22-23 if possible</td>
</tr>
<tr>
<td>• Technical Planning Meeting</td>
<td>Draft attendee list</td>
<td></td>
</tr>
<tr>
<td><strong>Sustainability and Governance</strong></td>
<td></td>
<td></td>
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<tr>
<td>Management team to host panel on sustainability at CNI</td>
<td>Luc, David, Beth, Susan</td>
<td>4/12,13/10</td>
</tr>
<tr>
<td><strong>Press</strong></td>
<td></td>
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<tr>
<td>• Press Release by USCD</td>
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<td>• Library Journal</td>
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<td>• CDL Hosted AT and Archon</td>
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<tr>
<td>• AT Facebook page</td>
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</table>

**Timeline**

ROADMAP

CONTACTS

MEETING NOTES