1. **Purpose** – The Program Enrollment Trends page complements the enrollment data shown on the Students page with additional graphics and program details. The enrollments shown are student headcount in a department’s undergraduate majors and graduate programs rather than enrollments in its courses or taught by its faculty. These counts do not include students on leave, others who are not term activated, and students who are eligible to enroll but have not. Undergraduates with primary and non-primary majors in a school or department are included. Consistent with common practice, fall enrollment counts are used to track annual trends. Student headcount data is drawn from the Student Information System (SIS) PeopleSoft Campus Solutions. The data is updated nightly which means they differ from the census counts taken on a specific day each term to provide official numbers for internal and external reporting. For example, Fall 2014 enrollments are those recorded in SIS Campus Solutions when the dashboard is run including changes since the census count was taken three weeks into the semester.

2. **Fact Amounts** –

   - **Summary Graphs**: The top of this page displays up to four graphs showing the four-year enrollment trends in the fall enrollment of Bachelors, Doctoral, Professional, Masters, and Certificate students. There is no drill to detail on these graphs because supporting detail is provided in the following section.

   - **Program Detail: Fall Semester Students**: This table supports the graphs with detail showing enrollment by degree level and degree. Two display options are available. The default lists only academic plan. More detail is available by selecting the plan/plan code/subplan option.
     - **Note** – The inclusion of both primary and non-primary majors in program enrollments can result in a classification of bachelors students by degree that appear erroneous. For example, baccalaureate enrollment in mathematics includes students correctly classified as Bachelor of Music. Those students have a primary major in Instrumental Piano or Instrumental Performance and a non-primary major in mathematics that results in their inclusion in the mathematics enrollment count.

   - **New York State Education Department Codes**: For reference, the third section of the dashboard displays the NYSED program code associated with each degree-granting academic plan. NYSED assigns a program code when it approves a degree-granting program. This section is only displayed when the “+” on the left side of the dashboard is clicked and may be hidden again by clicking on the “-”.

3. **Examples** –

4. **User Notes** –

   - **Reporting Year**: Program enrollment references the Fall semester. An academic year consists of Fall, Winter, Spring, and Summer term over two calendar years. The fall semester will refer to the calendar year in which the Fall semester occurs. For example, Fall 2012 refers to the fall semester that occurred in the calendar year 2012.

   - **Student Selection**: All students recorded in SIS are included on this page. The counts on this page match the Students page when both student categories are selected there: NYU headcount (the default) and other students.

   - **Assigning Students to Departments**: Students are assigned to departments based on the academic plan(s) in which they are enrolled, regardless of whether the plan is the student’s approved major or a non-primary major. This double counting is removed in school – or university – level aggregates. Students in minors are not included.

   - **Selection Options**: This dashboard allows for only including enrolled students (the default), students maintaining matriculation,
students falling into either category.

- **Access:** Because NYU's data management policy places no restrictions on access to student data, everyone with access to the Departmental Metrics dashboard has access to all student data.

- **Student Detail:** The Departmental Metrics dashboard does not provide the ability to identify the individual students enrolled in a program or granted degrees. Detailed enrollment data is available in the Student Records Reporting dashboard accessed via the Brio portal.

5. Additional Reports –