Department Course Instructors

General Information

Content: This page answers the question “Who teaches the courses in my department(s)?” This information is displayed in three sections that distribute by instructor category: 1) the classes taught, 2) class enrollment, and 3) units taught. Links to course-level detail are provided at the top of the page. A complementary page will answer the question “What courses do faculty in my department(s) teach?” The dashboard tab titled “Instruction: Students” answers the question “Which students does my department(s) teach?”

Only instructional activity in Enrollment Sections is displayed on this page. This limitation excludes instruction in Non-Enrollment Sections, typically laboratory and/or recitation sections associated with a lecture course.

Data sources: This page shows class enrollment data from the PeopleSoft Campus Solutions Student Information System (SIS). SIS identifies course instructors. They are categorized into faculty/employee types using PeopleSync data.

Update frequency: Class enrollment data are updated nightly. The numbers shown can change from day to day as students enroll or withdraw from classes; history can also change due to retroactive enrollment changes.

Reporting Year: This report reflects Academic Years. An academic year consists of a Fall, Winter, Spring and Summer term, which include two calendar years. The academic year on this dashboard is shown with both calendar years hyphenated. For example Academic year 13-14 includes Fall 2013 through Summer 2014.

Assigning Instructional Activity

Assigning classes to departments: Classes are assigned to a Reporting Department by the Academic Organization in which they are classified in SIS. For example, on this page all courses in the Academic Organization Chemistry are assigned to Chemistry even if one is taught by an instructor from Physics.

Data note: This classification omits from a department's courses those in its subject areas coded to the Academic Organization Global Programs instead of the department's subject areas, due to data limitations. In the future these courses will be included.

Combined classes: Combined classes—also called cross-listed classes—are those for which students may register through more than one department or through more than one course within a department. One component of a combined class is identified as the sponsor. Total workload is assigned to the department of the sponsor section, and in the detail reports that total workload is identified with the name of the sponsoring section. For example, the Computer Science course CSCI-GA 2945 Topics in Numerical Analysis is combined with MATH-GA 2011 Advanced Topics in Numerical Analysis, which is the sponsor section. The total enrollment and points are assigned to Mathematics, listed as MATH-GA 2011. In the detail reports the total enrollment in combined classes is listed with the title of the sponsoring section. Classes that combine a graduate and an undergraduate section are assigned to the level of the sponsor section. If a combined class does not have a unique sponsor each component is assigned to the department of its subject area.

Assigning classes to instructors: Instructional activity in Enrollment Sections is assigned to the Primary Instructor or Primary Instructors recorded in SIS. When more than one Primary Instructor is assigned activity is allocated equally among them. For example, in a 4 unit course with 10 students and two Primary Instructors each instructor would be assigned .50 class sections, 5 class enrollments, and 20 units.

Classes without a primary instructor. Classes for which a primary instructor is not recorded in SIS are excluded from the graphs and associated detail reports. They are listed separately in the report accessed via the link labeled “Navigate to Courses not taught be a Primary Instructor.”

Categorizing Instructors

Primary Instructors are categorized in five groups by linking SIS data with PeopleSync human resources data:

- Tenured/tenure track
- Full Time Continuing Contract Faculty
- Other Full Time Faculty
- Adjuncts
- Other/NA

Tenured/tenure Track faculty, Full Time Continuing Contract Faculty, Other Full Time Faculty and Adjuncts are identified by the corresponding PeopleSync Job Families and Job Profiles. All other Primary Instructors listed in SIS are grouped as Other/NA. Each instructor's PeopleSync Job Profile is listed in the detail reports to document this assignment.

Selections

Term type: By default this page displays data for an entire academic year, comprising a Fall, January, Spring and Summer term. For example Academic year 13-14 includes Fall 2013 through Summer 2014. Any other combination of term types may be selected.
**Class level:** In most cases the course Academic Group included in the subject code is used to distinguish undergraduate and graduate courses. For example, courses with the subject code MATH-UA are undergraduate and those coded MATH-GA are graduate. Special cases are classified based on grading method where course coding does not indicate level: Wagner and University Program courses graded as undergraduate are defined as undergraduate. SCPS Diploma courses graded as graduate are categorized as graduate; all other Diploma courses are categorized as undergraduate.

**Counts**

**Counting class sections:** This page presents data at the class level. For example an instructor teaching two sections of the same course is credited with two class sections.

**Counting enrollments:** Only currently enrolled students are counted. Students who have dropped a class and those on a waitlist are excluded.

**Counting units:** Units (points) attempted are counted regardless of whether the student successfully completes the course. A student who fails a four unit class contributes four to the total.

**Page Organization**

This page has three sections measuring instructional activity as class sections, enrollment, and units (points) taught. The distribution of each metric by faculty type is presented graphically and in tables showing counts and percentages.

Links at the top of the page provide supporting detail organized by Instructor Type, which documents the summary numbers, or Course.