Anticipated Spend Reporting Impact

Overview

Upon PeopleSync go-live, Anticipated Spend will replace payroll encumbrances for all positions, jobs and activities that were previously encumbered. Anticipated Spend is an amount produced in PeopleSync which will calculate the expected payroll for employees in all remaining accounting periods within the fiscal year. The calculation of Anticipated Spend does not differ from the calculation of encumbrances prior to the PeopleSync go-live; however, Anticipated Spend dollars will not be committed in fame or impact budget control and as a result, will not prohibit spending in the same way encumbrances have previously.

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The Encumbrances column in the Salary Expense Report will be relabeled ‘Anticipated Spend’. The calculation will run nightly from PeopleSync and will load into the salary expense subject area overnight. The Encumbrance Relief and Encumbrance Adjustment columns will show values for accounting periods prior to 4/1/2014.

All other UDW+ Finance Reports

Anticipated Spend amounts will populate within the Encumbrance column that currently exists in reports. All finance reports, such as the Budget Summary, Budget Detail, Fund Balance and Financial Operations dashboard, will continue to have the ‘Encumbrance’ label. This column now represents Personnel Anticipated Spend and OTPS Encumbrances.

Use Notes

To help with reconciliation of Anticipated Spend amounts, additional fields have been added to the new Salary Expense subject area which can help to isolate the new data. This can be accomplished by filtering on Salary Expense Transaction Type Dec equal to ‘Anticipated Spend’. Additionally, this can be accomplished in Budget Detail and Grants Detail subject areas by limiting Source equal to ‘PS’ when looking at Encumbrance rows. If interested, please contact the DSG (askdsg@nyu.edu) for more details.