C3 - Home School CLASS basic information and student enrollment information

OVERVIEW

This report results in a list of classes being offered by a school and basic class information (class name, subject, catalog number, location, component, etc) as well as a list of all students and their basic contact and demographic information (address, phone, email, gender, etc.), other general student information (enrollment status, etc.), and information related to their primary major (academic career, program, plan, etc.) for all students associated with each class.

To view the instructor information associated with a class and the students enrolled in the class, click on the 'Class Number'. Follow the prompt to the drill.

To view the instructors associated with all the classes, click on the 'Class Number' column header. Follow the prompt to the drill.

This report contains information on COMBINED SECTIONS.

You can only run C3 for ONE term at a time.

BUSINESS PURPOSES

Use this report to:

- Extract enrollment counts based on Combined Sections information
- Create simple class rosters if the class schedule is not needed.
- Get contact lists for class enrollees; total units per class.
- List grades issued in a class.

Notes:

- You can only query one term at a time. The report will default to display options for the current term and prior terms. For future terms, click on the drop down box, then "Search". Type in the future term, highlight it so it turns blue, then click on "Ok."
- In addition to Term or Term Code, you must filter on:
  - Course Academic Group and Sponsor Academic Group
  - Course Academic Organization and Sponsor Academic Organization
- Start of term academic level and end of term academic level are not currently available in this report.
- This dashboard has a default filter on Plan type = Major approved or approved. This is to ensure we are getting the primary major associated with a student.
- Financial Clearance flag is currently not available.
- This query is not filtered by Registration Status or Class Enrollment Status. You are seeing all students that had enrollment activity in the course.
- UDW+ may have more records than Brio C3. This is because UDW+ does not purge the drops. 'Drops' are retained for analytical purposes. Users can easily modify this query to exclude the drops.
- UDW+ may have less records than Brio C3, as we are not showing classes with zero enrollment. (This analysis is displaying data from the Class Enrollment subject area. The Class Meeting Pattern Subject Area tracks classes with zero enrollment activity, but it does not contain student data).
- Brio's C3 merged combined sections onto non-combined sections. Sometimes classes were double counted because it was listed as both a sponsor and a non combined class. Students would be listed in both instances causing additional rows to appear. This does not occur in UDW+. Enrollment counts tie to Albert.
- Combined Class Enrollment Headcount will be 0 if the class is NOT combined. The Class Enrolled Headcount will show the counts for classes that are not combined.