Removing Favourites

To remove a page as a favourite,

1. Go to the page.
2. Click the 'Tools' menu located at the top right-hand corner of the page and choose '🌟 Favourite'.
   This will change to '🌟 Favourite' to indicate that you have removed this page from your favourites.

To remove a global space as a favourite,

1. Go to the dashboard.
2. Click on the star icon '🌟' located beside the space in the list of spaces displayed.
   This will change to '🌟' to indicate that you have removed this global space as a favourite.

To remove a personal space as a favourite,

1. Go to the People Directory.
2. Click on a person's name or profile picture to view their personal space.
3. Go to a page in the space, open the 'Browse' menu and select 'Advanced'.
4. Click on '🌟 Remove Space from Favourites' in the left-hand panel.
   This will change to '🌟 Add Space to Favourites' to indicate that you have removed that person's personal space as a favourite.

RELATED TOPICS

Viewing Favourites
Spaces Cannot be Unmarked as Favourites

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