Bulk approval of HPC account requests for classes

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If you are teaching a class which will use HPC, you can pre-approve a list of students for HPC accounts.

First, you need to login by using the following link: [logging in to IIQ](#).

After the approver/ sponsor/ faculty logs in, the screen will look like this:
When you click on Bulk HPC Account Request, the following form will appear:

The requestor’s name will be prepopulated, and the forms required fields must be completed (sponsor, list of netids, course identifier, reason for request, consent to terms of use). These requests are auto-approved since they are usually submitted by the sponsor themselves or a member of the HPC Admin team. Enter yourself as the faculty sponsor, the NetIDs of the students in your class in the second field (comma separated with no spaces), and the other fields as indicated.
**Entering Student NetIds**

Please Note: The student NetIDs must be *separated by comma with No spaces*.

If you have all your students' NetIDs in a file, named ‘file1’, with one student NetID per line, such as:

```
Desktop$ cat file1
sg4573
tg1553
ph990
mh3429
zh854
ij405
lkj211
srj292
maj407
sj2171
caj382
sk6407
ako274
apk337
```

you can easily convert it to a comma separated list of netIds (and no spaces) if you run the following command in a *Mac OS X or Linux terminal*:

```
Desktop$ paste -d, -s file1
sg4573,tg1553,ph990,mh3429,zh854,ij405,lkj211,srj292,maj407,sj2171,caj382,sk6407,ako274,apk337
```

You can copy-and-paste the output of the above command in the appropriate text field.

Finally, hit "Submit".

If you have any difficulties or questions, please contact us at hpc@nyu.edu.