

# 1. Wiki Guide

1. Wiki Guide

To view the guide in PDF [click here](#)

or use the thumbnails below

### Creating a New Panel

To create a new panel page in your collection, subject to your specific review and approval workflow, click on the **Panel** button in the **Tools** menu.



1. Click on the **Panel** button in the **Tools** menu.



2. Click on the **Panel** button in the **Tools** menu.



3. Click on the **Panel** button in the **Tools** menu. The **Panel** button is highlighted in the **Tools** menu.



4. Below the **Panel** button, click on the **Panel** button in the **Tools** menu. The **Panel** button is highlighted in the **Tools** menu.

5. Click on the **Panel** button in the **Tools** menu. The **Panel** button is highlighted in the **Tools** menu.



6. Click on the **Panel** button in the **Tools** menu.

7. Click on the **Panel** button in the **Tools** menu.



### Creating a New Panelist

To create a new panelist, click on the **Panelist** button in the **Tools** menu.



8. Click on the **Panelist** button in the **Tools** menu.



9. Click on the **Panelist** button in the **Tools** menu.



### Adding a Photo to a Page

To add a photo to a page, click on the **Photo** button in the **Tools** menu.



10. Click on the **Photo** button in the **Tools** menu.



11. Click on the **Photo** button in the **Tools** menu.

### Attaching a PDF or File

To attach a PDF or file to a page, click on the **PDF or File** button in the **Tools** menu.



12. Click on the **PDF or File** button in the **Tools** menu.



### Adding a Link for the PDF or File

To add a link for the PDF or file to a page, click on the **Link** button in the **Tools** menu.



13. Click on the **Link** button in the **Tools** menu.



### Relating an Attachment

To relate an attachment to a page, click on the **Relate** button in the **Tools** menu.

### Deleting a Panelist or a Panel

To delete a panelist or a panel, click on the **Delete** button in the **Tools** menu.

