

# Wikis Help Guide

## Welcome to the New and Improved WIKIS HELP GUIDE

### Training and Support Contact Information

This guide features getting started information, highlight videos, and support information.

For additional questions, email: [askits@nyu.edu](mailto:askits@nyu.edu) or call 212-998-3333.

For additional Training and step-by-step tutorials, visit [Atlassian University](#).

For Faculty Consultations, visit the [NYU Digital Studio](#).

### The NYU Wikis Service Team is extremely excited about the recent upgrade to Confluence 5.6.

#### New features include the following:

- **Global Create.** One button to rule them all.

Create content from anywhere in Confluence by clicking 'Create' from the global header. Choosing templates and page location has never been this easy.

- **Space Sidebar.** Search less, find more.

Create shortcuts to important pages and external links so they are just a click away. Navigate to child pages and recent blog posts with ease.

- **Recently Viewed.** Save your memory.

Quickly accessible and insanely useful. Instantly find the page you were looking at yesterday. Type 'g' then 'r' to find it even quicker - you don't even need your mouse.

- **Introducing Blueprints**

Blank pages are a thing of the past. Choose 'Create' and select a blueprint.

- Create meeting notes, shared file lists, requirements documentation and more.
- View blueprint pages and summary information on special index pages.
- Customize blueprint templates to make each blueprint do exactly what you need.

## POPULAR ARTICLES

- [Creating Content](#)
- [Working with Blueprints](#)
- [Sharing Content](#)
- [Levels of permission](#)
- [Organizing Content](#)
- [Managing Changes and Notifications and Tasks](#)
- [Working with Macros](#)
- [Searching Confluence](#)

## GETTING START

# CREATE

- Creating Content
- Adding a page or a blog post
- Working with Blueprints
- Location of the new page
- Using an undefined link to create a page later
- Other ways to create a page
- Creating Beautiful and Dynamic Pages
- Working with Templates
- Working with the Office Connector
- Importing Content Into Confluence

# TRACK

- **Managing Changes and Notifications and Tasks**
- Making yourself a watcher of pages or spaces
- Requesting other notifications
- Tracking updates by specific people
- Managing your notifications
- Using Confluence RSS feeds
- Subscribing to Email Notifications
- Working with Tasks

# SHARE

- Sharing Content
- Levels of permission
  - Space permissions
  - Page restrictions
- More information
  - How do space permissions and page restrictions work together?
  - How do space permissions and page restrictions affect links?
- Likes and Popular Content
- User Status Updates
- Using Mentions
- Emailing a Page
- Commenting on pages and blog posts
- Printing Confluence Pages
- Exporting Confluence Pages and Spaces to Other Formats

# MACROS

- Working with Macros
- Adding a Macro to your Page
- Confluence macros

# ORGANIZE

- Organizing Content
- Changing the Sequential Order of Pages
- Working with Pages
- Working with Blog Posts
- Working with Spaces
- Working with Confluence Labels
- Working with Favorites
- Working with Attachments

# SEARCH

- Finding pages and blog posts
- More about the sidebar
- Collapsing the sidebar
- Where does Confluence put your pages and blog posts?
- Can you change the location of a page?
- Can you change the location of a blog post?